



# Britesparks INTERNATIONAL SCHOOL

**BIS\_FORM\_3**

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## GRADE 1 CONFIDENTIAL RECOMMENDATION FORM

Applicant's Name: \_\_\_\_\_  
Last Name                      Given Name                      Middle Name                      Nickname

Applying for: \_\_\_\_\_ Date of Evaluation: \_\_\_\_\_  
Grade Level                      School Year

**To the Adviser, Guidance Counselor or School Head:** The student whose name stated above is applying for admission to our school. Your candid and thoughtful evaluation will help us assess his/her application. Please complete this form and return to the applicant in a sealed envelope with your signature across the flap. You may also scan and email this to [britesparksinternational@gmail.com](mailto:britesparksinternational@gmail.com). All information will be kept confidential.

Evaluator: \_\_\_\_\_

Name of the School: \_\_\_\_\_

Address of the School: \_\_\_\_\_

Contact Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

How long have you known the applicant: \_\_\_\_\_ Designation/Position: \_\_\_\_\_

### I. SELF-MANAGEMENT SKILLS. Check the appropriate column for your answer.

Skills	Area of Strength [4]	Age-Appropriate [3]	Working Towards [2]	Area of Concern [1]
Separates from parents/guardians when in school				
Cares for self and belongings				
Identifies and uses materials purposely				
Prepares and packs away things				
Eats in a tidy way with spoon and fork				
Dresses up properly including tying of shoelaces				
Fully toilet trained				
Expresses his/her needs in words to adults				
Follows directions promptly				
Tries to solve conflicts/problems on his/her own				

### II. CHARACTER AND PERSONALITY TRAITS. Check the appropriate column for your answer.

Traits	Area of Strength [4]	Age-Appropriate [3]	Working Towards [2]	Area of Concern [1]	Traits	Area of Strength [4]	Age-Appropriate [3]	Working Towards [2]	Area of Concern [1]
Amiability					Fairness				
Cheerfulness					Gratitude				
Cooperation					Honesty				
Courtesy					Imagination				
Creativity					Initiative				
Curiosity					Leadership				
Discipline					Respect				
Enthusiasm					Self-control				

**II. ACADEMIC SKILLS and POTENTIALS.** Check the appropriate column for your answer.

SKILLS	Area of Strength [4]	Age-Appropriate [3]	Working Towards [2]	Area of Concern [1]
Arithmetic and Logical Skills				
Oral Communications Skills				
Reading Comprehension Skills				
Time Management Skills				
Written Communication Skills				

**A. In what area/s does the student excel the most?** (Check appropriate box/es)

- Music (Musical-Rhythmic)       Visual Arts (Visual Spatial)       Language (Verbal-Linguistic)  
 Math (Logical-Mathematical)       People Skills (Interpersonal)       Science (Naturalistic)  
 Self-smart (Intrapersonal)       Body Movements (Bodily-Kinesthetic)

**B. What rank does the applicant belong to in terms of academic performance?** (Check appropriate box/es)

- In his/her class:       Top 10%       Top 25%       Top 50%       Below 50%  
 In his/her grade level:       Top 10%       Top 25%       Top 50%       Below 50%  
 Number of Students in Class: \_\_\_\_\_      Number of Students in the Grade Level: \_\_\_\_\_

**III. Other Concerns**

- A. Has the applicant received any disciplinary action?**       Yes       No  
 If yes, please explain your answer briefly \_\_\_\_\_  
 \_\_\_\_\_

- B. Does the student have any outstanding abilities or deficiencies?**       Yes       No  
 If yes, please specify \_\_\_\_\_  
 \_\_\_\_\_

**IV. Parents Involvement:**

Please characterize the following. Check the appropriate box for your response.

- Parent's support of the child's education is       Strong       Average       Weak  
 Parent's support to the teachers is       Strong       Average       Weak  
 Parent's support to school events is       Strong       Average       Weak  
 Parental involvement in the school overall is       Strong       Average       Weak  
 Parent's financial support to child's education is       Strong       Average       Weak

**V. Recommendation**

- I strongly recommend him/her for admission.  
 I recommend him/her for admission with some reservation.  
 I recommend him/her for admission.  
 I do not recommend him/her for admission. \*

\*Reason: \_\_\_\_\_  
 \_\_\_\_\_

**Would you prefer to speak with us over the phone?**       Yes       No

School's Dry Seal

Name and Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Thank you for your time and cooperation.